



# QUEENSLAND JOB REGISTER

## VACANCY FACT SHEET

*At the time of sending this Vacancy Fact Sheet, SHPA is not aware of any changes to the job details and has not been notified that the position has been filled.*

**SHPA Queensland Job Register Number: 172**

**Position available**          Now

### Hospital

Gold Coast Hospital  
Gold Coast HSD  
108 Nerang Street  
SOUTHPORT Qld 4215

### Hospital Information

Southport and Robina Campus and Miami Community Health

The Gold Coast Health Service District is responsible for the delivery of the public health service covering the Gold Coast region, Queensland, Australia. The Gold Coast Hospital is a modern teaching hospital of the University of Queensland, the primary teaching hospital of the new Griffith University Medical School and Bond University. The Gold Coast Hospital services a population of almost 500,000 and up to twice as many people during peak holiday times. This makes the Gold Coast Hospital the third largest Hospital in Queensland, with the second busiest Emergency Department in Queensland. The Hospital also has the second busiest Intensive Care Unit, third busiest Maternity Unit (and highest throughput per bed) and the third largest Medical Department. In 1998 the Hospital received three year Accreditation from the Australian Council of Health Care Standards, earning recognition for its excellence in health care.

### Pharmacy Department

#### Department Head

Ms Liz Coombes  
Director of Pharmacy

#### Department Information

The Pharmacy Department operates three dispensaries – our main department is located at Southport servicing 540 beds; we have a dispensary at the Robina campus servicing 150 beds and we have a Methadone/Buprenorphine dosing centre at Miami.

Gold Coast Hospital Pharmacy Department employs 35 staff, with 18 FTE pharmacists, 10 Dispensary assistants, as well as purchasing, administration and stores support.

Our department's activities are prioritised on Continuum of Care activities. To do this, we have structured our clinical services around prioritising admission history taking, developing

medication plans and communicating with primary carers at discharge. All pharmacists participate, through all ward areas:

- Medical Admissions Unit
- Cardiology, Coronary Care and Cardiac Catheter laboratory
- Acute Aged Medicine
- Renal Inpatients, Haemodialysis and Peritoneal dialysis
- Haematology, Oncology and Palliative Inpatients
- Oncology Day unit
- Vascular and neurosurgery
- Orthopaedics
- Urology and Gynaecology
- Infectious Diseases
- Respiratory
- Paediatrics
- Maternity, Special Care Nursery
- Intensive Care Unit
- Mental Health Units
- Rehabilitation

In addition to servicing our inpatient and outpatient clients, Pharmacists are very actively involved in the support of university students. We are affiliated with the Griffith University Pharmacy School, and provide placements to students from the University of Queensland, James Cook and Charles Sturt universities.

Continuing education of pharmacists is supported through conference attendance, the establishment of local PSA/SHPA continuing education sessions and in-house training.

## Job Details

### Position

Pharmacist PO3

**Hospital Position ID:** H07GC267

### Salary

Remuneration value up to \$74 012 p.a., comprising salary between \$59 298 - \$64 868 p.a. employer contribution to superannuation (up to 12.75%) and annual leave loading (17.5%)

### Job Description

Full time  
3 x permanent and 2 x temporary positions  
38 hours per week  
Weekend work: Rotational overtime  
On-call work: Rotational on-call  
ADOs: 1 ADO per month

PO3 Pharmacists are required to participate in drug distribution, dispensing and management activities in addition to providing clinical input at ward and clinic level, while complying with all Gold Coast policies and procedures and the legislation and policy requirements of both State and Commonwealth Governments.

They will work under limited supervision and guidance, exercising professional judgement in resolving problems, developing specialisation and influencing organisational attitudes within the work group. They will take a leading role in identifying, developing and implementing change and provide assistance with departmental planning, performance monitoring, benchmarking, work practices development and research activities.

#### Clinical Services

- Provide clinical services using SHPA guidelines and standards, as well as compliance with APAC guidelines.
- Conduct admission medication history interviews, and participate in the discharge processes for maintenance of the Continuum of Care.
- Review Patient's medication therapy and formulate a pharmaceutical care plan
- Provide verbal and written drug information to medical, nursing and allied health staff.
- Provide and supervise discharge medication counseling
- Monitor Drug therapy outcomes, side effects and adverse reactions
- Undertake Clinical Therapeutic Drug monitoring on high risk drugs, interpret results and provide advice to other clinicians.
- Participate in the development of quality assurance indicators and drug usage evaluations.
- Maintain and monitor records of clinical activities and interventions.

#### Continuum of Care

- Develop and implement appropriate liaison systems to ensure continuity of care upon discharge
- Undertake and supervise liaison with community based health care providers
- Be able to identify support organizations, their roles and available services

#### Dispensing and Supply Services

- Supervise and monitor the accuracy and timeliness of dispensing and supply services;
- Monitor compliance with QH Standard Drug List, PBS business rules and legislation governing the supply and recording of pharmaceuticals.
- Undertake dispensing activities for all categories of patients
- Provide advice and assist with acquisition of medicines including those available through Special Access, and Highly Specialised Drugs programs.
- Maintain effective medication distribution including review of ward imprest holdings

#### Compounding Services

- Assist with the preparation of locally compounded products.
- Prepare batch sheets and check formulations
- Maintain proficiency in aseptic and cytotoxic compounding methods.
- Participate in rotational roster within the Oncology Compounding department.
- Assist with maintenance of compounding areas, including cleaning of aseptic and sterile rooms.

#### Inventory and Financial Management

- Assist in monitoring drug inventory levels to minimize wastage and ensure timely delivery of goods;
- Fully comply with PBS arrangements to maximise departmental revenue and reduce unnecessary supplies and wastage.
- Participate in Departmental stocktaking activities as requested.
- When necessary, assist with the acquisition of drug supplies including purchasing, store transfers, distributions, collection and verification of drug orders.

#### Strategic Planning/Quality Assurance/Management

- Identify opportunities for improvement and development of additional services where resources permit and where these services contribute to the Pharmacy Department's priorities.
- Participate in multi-disciplinary planning teams when delegated.
- Participate in quality improvement strategies.
- Fully participate in the collection of bi-annual Key Performance Indicator sets as required by Queensland Health.
- Develop projects negotiated with managers and other stakeholders which support work unit, department or broader organisational objectives.

- Initiate, deliver and participate in quality Improvement activities.
- Promote a culture of quality improvement and teamwork, both within the dispensary and within the multi disciplinary teams.

#### Staff Supervision and Training

- Mentor post-graduate pharmacists and supervise activities of pre-registrants and assistants within the dispensary.
- Implement agreed training of staff to ensure best practice is maintained.
- Develop and deliver general and specialised presentations and other educational materials for, Pharmacists and other health professionals within and outside the hospital (eg: senior hospital staff, General practitioners, university students and community-based support groups and target client groups).
- Assist in the training and orientation of new staff as requested.

#### Professional Competence

- Participate in continuing professional development activities as recommended by a National professional organization.
- Maintain records of participation in Continuing educational activities.
- Ensure currency of clinical information across a general range of subject areas
- Identify areas of special interest and participate when possible in educational and development forums.

#### General

- Contribute to the preparation of Drug Information bulletin for local use
- Participate in weekend and on-call roster for the Gold Coast District Pharmacy service
- Participate in rotational roster and backfill requirements for other positions at Southport, Robina, Cancer or Community based services
- Undertake other duties necessitated by changes in operational needs.

### Selection Criteria

Registered or eligible for registration with the Pharmacy Board of Queensland

Willing to hire overseas pharmacist and will assist with visa applications as assessed on an individual basis.

### Benefits & Assistance Offered

Salary packaging available.

### How to Apply

Applications quoting the job ad reference should be forwarded to, Recruitment Co-ordinator, Gold Coast Health Service District, Robina Hospital, 1st Floor Administration, 2 Bayberry Lane, Robina, QLD 4226 or Locked Bag 15, Robina, Qld 4226

### Contact Person

For more information about this position, please contact

Linda Stockwell

Assistant Director of Pharmacy

T: 07 5519 8241

E: [Linda\\_Stockwell@health.qld.gov.au](mailto:Linda_Stockwell@health.qld.gov.au)

### Location Information

The Gold Coast features 70 kilometres of coastline from South Stradbroke Island to Rainbow Bay and has a population of approximately 500,000 making it the sixth largest city in Australia.

Well known for its sunshine, surfing beaches, subtropical rainforests and booming tourist industry, the Gold Coast is a thriving international resort city where residents enjoy an enviable lifestyle with idyllic climatic conditions all year round. Home to about 500,000 residents, the Gold Coast is Australia's fastest growing city.

Information about the Gold Coast can be found through the City Council's web page at <http://www.goldcoast.qld.gov.au>

Through this page, you can search for information about schools, business, the suburbs of the Gold Coast and resident information.

For wider information about living and working in Queensland try these;

[www.qld.gov.au](http://www.qld.gov.au)

[www.queenslandholidays.com.au/](http://www.queenslandholidays.com.au/)

<http://www.queenslandevents.com.au>

<http://www.tq.com.au> <http://www.qparks.asn.au>

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## Information for pharmacists outside Queensland or Australia

Pharmacists registered in another Australian state or territory or in New Zealand are eligible for registration to practise in Queensland under mutual recognition. Pharmacists registered in the UK, Northern Ireland and the Republic of Ireland may be eligible for registration as a pharmacist in Queensland, subject to reciprocal agreement requirements, satisfactory completion of four weeks supervised training and a satisfactory assessment interview. Contact the Pharmacists Board of Queensland to enquire about your eligibility (details below).

Pharmacists registered in countries other than Australia, UK, Northern Ireland, the Republic of Ireland and New Zealand should contact APEC (details below) about obtaining registration in Australia.

### Pharmacists Board of Queensland

The Pharmacists Board of Queensland is the registering body for pharmacists in Queensland.

Pharmacists Board of Queensland  
Level 19 Forestry House  
160 Mary Street, Brisbane

The postal address is:

GPO Box 2438 BRISBANE QLD 4001

Registrations: 61 7 3225 2516

General Enquiries: 61 7 3225 2532

Pharmacy Coordinator: 61 7 3225 2502

Assistant Registrar: 61 7 3225 2509

Facsimile: 61 7 3225 2527

E-mail: [pharmacy@healthregboards.qld.gov.au](mailto:pharmacy@healthregboards.qld.gov.au)

### Australian Pharmacy Examining Council Inc (APEC)

APEC was established to assist overseas-trained pharmacists obtain registration in Australia and thus enable them to practise pharmacy in Australia. The APEC web site contains useful information about pharmacy in Australia, migration procedures and the APEC process. APEC can be contacted at

Australian Pharmacy Examining Council Inc.  
PO Box 269  
Civic Square ACT 2608 AUSTRALIA

Located at

Suite 3, Level 2, Ethos House  
28-36 Ainslie Avenue  
Canberra City ACT 2601 AUSTRALIA

Telephone: 61 2 6247 5088 Facsimile 61 2 6247 9611

E-mail: [apec@apec.asn.au](mailto:apec@apec.asn.au)

Web site: [www.apec.asn.au](http://www.apec.asn.au)

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**For information about this or any other vacancies on the SHPA Job Register, please contact**

Job Register  
SHPA  
PO Box 1774  
Suite 3, 65 Oxford St  
Collingwood VIC 3066

T: 61 3 9486 0177

F: 61 3 9486 0311

E: [jobs@shpa.org.au](mailto:jobs@shpa.org.au)