



# QUEENSLAND JOB REGISTER

## VACANCY FACT SHEET

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*At the time of sending this Vacancy Fact Sheet, SHPA is not aware of any changes to the job details and has not been notified that the position has been filled.*

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**SHPA Queensland Job Register Number: 223**

**Position available**                      Now

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### Hospital

Mt Isa Hospital  
Mt ISA HSD  
30 Camooweal Street  
MT ISA Qld 4825

### Hospital Information

The Mt Isa Health Service District is responsible for the public sector health services in the Mt Isa region. The District covers an area of approximately 300,000 square kilometres and services many of the remote communities within North Western Queensland and the Gulf of Carpentaria.

Mount Isa Hospital has developed into the major referral hospital for the North West region, with smaller satellite hospitals at Doomadgee, Normanton, Mornington Island, Cloncurry, Julia-Creek, Health Centres at Dajarra, Camooweal, Karumba and Burketown and Community Services at Burketown, Camooweal; Cloncurry; Dajarra; Mornington Island; Mount Isa and Normanton. Mount Isa supports a growing population of over 23,000.

The Health Services are responsible for the promotion and well being of people within the district and ensuring that health services are of a high quality, accessible to all and effective.

The Mt Isa Health Service District community setting provides expert support, advice and collaborative planning to ten facilities that comprise the District. It promotes the Enhanced Model of Primary Health Care as the preferred framework for delivery of rural health services, through training, education, strategic planning and resource allocation. The Primary Health Care Unit promotes the integration of District Health Service facilities, Government Departments and the non-Government sector to achieve a continuum of care within local communities, across the District and throughout the Northern Zone.

<http://www.health.qld.gov.au>

### Pharmacy Department

#### Department Head

Ms Barbara-Anne Gate  
Director of Allied Health

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## Department Information

Mount Isa Hospital's Pharmacy Department provides a wide range of services including outpatient dispensing, counselling, clinical pharmacy, ward supply, and outreach pharmacy service to hospitals and health centres throughout the district and drug information to the Mount Isa Health District.

The Pharmacy Department is staffed by:

- 1 x HP5 (vacant)
- 2 x HP4 (1 outreach position - vacant)
- 3 x HP3 Clinical Pharmacists
- 1x OO4 Pharmacy Assistant Manager
- 1 x OO3 Pharmacy Assistant
- 1 x AO3 Administrative Officer

## Job Details

### Position

Pharmacist HP3

**Hospital Position ID:** H08MI0411

### Salary

Remuneration value up to \$80 860 p.a., comprising salary between \$48 216 - \$70 870 p.a., employer contribution to superannuation (up to 12.5%) and annual leave loading (17.5%) Staff receive a Remote Allowance of \$100 per week plus professional development allowance \$2500 per annum. Rental assistance of \$82.50 per week is available for up to 17 months

## Job Description

Full time  
Temporary  
38 hours per week  
Weekend work: Rostered  
On-call work: Rostered  
ADOs: 19 day month

1. Clinical  
Provides and manages the clinical services of the assigned section, under the guidance of the Senior Pharmacist, in line with APAC guidelines and SHPA clinical pharmacist standards. This includes but is not exclusive of
  - Medication admission history and medication review
  - Drug therapy monitoring (TDM)
  - Participate in discharge planning, meetings and ward rounds under supervision
  - Provide verbal and/or written drug information to medical, nursing & allied health staff and patients/carer.
  - Provided discharge medication counselling, discharge medication record (eLMS) and appropriate liaison to ensure continuity of care upon discharge.
  - Maintain records of clinical activities and interventions.
  - Participate in continuing professional development.
2. Outreach Pharmacy Services  
Provide an outreach pharmacy service to the MIHSD facilities.
  - To develop in-service and education programs for health care workers.
  - To provide medicines information to medical practitioners and other health care workers.

- To oversee stock control management and ensure legal requirements and supply records are maintained
3. Management  
Manage the section you are assigned to, under the guidance of the Senior Pharmacist.  
Contribute to the safe, effective and efficient operation of the Pharmacy service by:
- Maintaining professional standards
  - Adopting a culture of total quality management
  - Participating in Quality Improvement and Professional Development programs
  - Participating in the development, review and implementation of departmental policies and procedures
  - Keeping accurate departmental records
4. Training and Supervision.
- Be responsible for training for staff in the section they are assigned to. This would be under the guidance of the Senior Pharmacist.
  - Provide the professional check for the work of students and pharmacy support staff.
  - Monitor and clinical supervision of students and pharmacy support staff.
  - Provide advice to students and pharmacy support staff in regard to approved local departmental procedures.
  - Participate in and contribute to educational activities held within the pharmacy department
  - Participate in and contribute to intra- department orientation and induction programs and activities
  - Actively participate in a working environment supporting quality human resource management practices including employment equity, anti-discrimination, occupational health and safety, and ethical behaviour.
5. Distribution:
- Control pharmaceutical stocks in accordance with departmental policy, procedures, standards and guidelines, including acquisition, assembly, transportation, storage, rotation, maintenance of levels, record keeping and provide advice about product lines/medicines as required.
  - Participate in and supervise the operation of an efficient and secure medicines distribution service to wards, other hospital departments and clinics within agreed procedures and standards.
6. Dispensing  
Dispensing duties as necessary on a rotational basis.  
Where the dispensing team includes pharmacy support staff, student and/or pre-registration pharmacists supervise their process and check the output of their work in accordance with the above.
7. Quality Assurance.  
Includes both Product QA and Departmental QA activities.

### Selection Criteria

Appointment to this position requires proof of qualification and/or registration with the appropriate registration authority, including any necessary endorsements, to be provided to the employing service prior to the commencement of duty.

- Possession of a Queensland Health recognised Pharmacy qualification and registered or eligible for full registration with the Pharmacy Board of Queensland.

Before a person can practice in Queensland they must be registered or eligible for registration with The Pharmacists Board of Queensland. Visit this web site to find out more: <http://www.pharmacyboard.qld.gov.au>

### Benefits & Assistance Offered

A professional development incentive of up to \$2500 per annum is available and plus a \$100 per week rural allowance for permanent residents.

Assistance with accommodation is available accommodation may be provided or rental assistance for up to 17 months. Relocation costs can be negotiated on appointment.

### How to Apply

Potential applicants must address the Assessment Criteria in the Application Package. Apply on line: [www.health.qld.gov.au/workforus](http://www.health.qld.gov.au/workforus) or phone (07) 4796 1709 or 4796 1716 for an application kit.

Recruitment Services  
Job Application H08MI0411  
PO Box 670  
TOWNSVILLE QLD 4810

Physical Address  
Human Resource Services  
30 Camooweal Street  
MOUNT ISA QLD 4825

Facsimile (07) 4796 1019

### Contact Person

For more information about this position, please contact

Ms Barbara-Anne Gate  
Director of Allied Health  
T: 07 4744 4409  
E: [barbara\\_gate@health.qld.gov.au](mailto:barbara_gate@health.qld.gov.au)

### Location Information

The Mount Isa District covers 300,000 square kilometres and is characterised by scattered settlements with few large centres of population. Mount Isa is located approx 1833 Northwest of Brisbane and 900kms from Townsville. Regular daily flights exist between Mt Isa and major centres.

The total population is approximately 34,000 people. There is a significant indigenous population, approximately 26%. The age structure of the district is predominantly young and the region supports greater than 50 nationalities.

The economic basis for the community consists of mining, cattle, fishing and tourism, and the subsequent support structures of these industries.

Mount Isa is an urbanised multicultural community which offers an extensive range of sporting activities, educational facilities retail outlets, cinemas, restaurants and clubs.

[www.australianexplorer.com/mt\\_isa.htm](http://www.australianexplorer.com/mt_isa.htm) [www.mountisa.qld.gov.au/](http://www.mountisa.qld.gov.au/)

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## Information for pharmacists outside Queensland or Australia

Pharmacists registered in another Australian state or territory or in New Zealand are eligible for registration to practise in Queensland under mutual recognition. Pharmacists registered in the UK, Northern Ireland and the Republic of Ireland may be eligible for registration as a pharmacist in Queensland, subject to reciprocal agreement requirements, satisfactory completion of four weeks supervised training and a satisfactory assessment interview. Contact the Pharmacists Board of Queensland to enquire about your eligibility (details below).

Pharmacists registered in countries other than Australia, UK, Northern Ireland, the Republic of Ireland and New Zealand should contact APEC (details below) about obtaining registration in Australia.

### Pharmacists Board of Queensland

The Pharmacists Board of Queensland is the registering body for pharmacists in Queensland.

Pharmacists Board of Queensland  
Level 19 Forestry House  
160 Mary Street, Brisbane

The postal address is:

GPO Box 2438 BRISBANE QLD 4001

Registrations: 61 7 3225 2516  
General Enquiries: 61 7 3225 2532  
Pharmacy Coordinator: 61 7 3225 2502  
Assistant Registrar: 61 7 3225 2509  
Facsimile: 61 7 3225 2527  
E-mail: [pharmacy@healthregboards.qld.gov.au](mailto:pharmacy@healthregboards.qld.gov.au)

### Australian Pharmacy Examining Council Inc (APEC)

APEC was established to assist overseas-trained pharmacists obtain registration in Australia and thus enable them to practise pharmacy in Australia. The APEC web site contains useful information about pharmacy in Australia, migration procedures and the APEC process. APEC can be contacted at

Australian Pharmacy Examining Council Inc.  
PO Box 269  
Civic Square ACT 2608 AUSTRALIA

Located at

Suite 3, Level 2, Ethos House  
28-36 Ainslie Avenue  
Canberra City ACT 2601 AUSTRALIA

Telephone: 61 2 6247 5088 Facsimile 61 2 6247 9611

E-mail: [apec@apec.asn.au](mailto:apec@apec.asn.au)

Web site: [www.apec.asn.au](http://www.apec.asn.au)

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**For information about this or any other vacancies on the SHPA Job Register, please contact**

Job Register  
SHPA  
PO Box 1774  
Suite 3, 65 Oxford St  
Collingwood VIC 3066

T: 61 3 9486 0177

F: 61 3 9486 0311

E: [jobs@shpa.org.au](mailto:jobs@shpa.org.au)