



# QUEENSLAND JOB REGISTER

## VACANCY FACT SHEET

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*At the time of sending this Vacancy Fact Sheet, SHPA is not aware of any changes to the job details and has not been notified that the position has been filled.*

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**SHPA Queensland Job Register Number: 225**

**Position available**                      Now

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### Hospital

Toowoomba Hospital  
Toowoomba and Darling Downs HSD  
Pechey Street  
TOOWOOMBA Qld 4350

### Hospital Information

The Toowoomba and Darling Downs Health Service District provides an integrated network of acute, mental health, aged care, community and allied health inpatient and outpatient services to the community and some services provide extended services to South West Queensland. Services include:

The Toowoomba Health Service administers a 240 bed hospital incorporating medical, surgical and community divisions that deliver a range of primary, secondary and tertiary health care services. The Toowoomba Health Service also provides a range of specialist consultative services to smaller rural hospitals within the surrounding districts.

The Toowoomba Health Service structure is a devolved management structure that links functionally related clinical departments into four cluster groups. These are the Surgical Cluster, Women's and Children's Cluster, Medical Cluster and Clinical Support Cluster. These Clusters are supported by a Business Support Group.

The Division of Community and Allied Health includes public and sexual health, oral health, alcohol, tobacco and drug therapy, infection control, breast screening, outreach women's health, midwifery child youth and family health, aged care, Home and Community Care and Indigenous health. Primary health care services are delivered from the Unara Community Health Village, which also is active in health promotion, community liaison, participation and advocacy. Allied Health staff are professionally accountable to this Division.

Allied Health services provided across the District include dietetics, occupational therapy, podiatry, rural allied health team, speech pathology, social work, psychology, volunteer and pastoral care services. These services operate within the general, mental and community health services of the District.

The Mental Health Service integrates Acute and Community Services, including Adult Mental Health Service, Child and Youth Mental Health Service, Older Persons Mental Health Service, Triage and Acute Care Team, Mobile Intensive Rehabilitation Team and the

Acute Mental Health Unit (a 57 bed unit located on the Toowoomba Hospital campus site) with Extended Inpatient Service at Baillie Henderson Hospital (a 204 bed facility). The Extended Inpatient Service provides specialist clinical services across Acquired Brain Injury Program, Dual Disability Program, Extended Treatment and Rehabilitation Program, Intellectual Disability Program, Older Persons Program, Secure Program and Living Skills Services and Indigenous Mental Health Services.

The Oakey Health Service is an 80 bed facility incorporating aged care services and a 9 bed acute service. Oakey Health Service also manages community health services for the area.

Gatton Health Service consists of a 22 bed hospital providing general, maternity and palliative care, Emergency Medicine and community services.

Mt Lofty Heights Nursing Home is a 40 bed frail, aged and dementia residential aged care facility and also serves as a base for outreach services operating under the Community Aged Care Packages program.

Corporate Services provided across the District include employee relations, budget and financial operations and other corporate support functions such as hotel services and building, engineering and maintenance services.

To find out more, visit the Toowoomba and Darling Downs Health Service District website: <http://www.health.qld.gov.au>

## Pharmacy Department

### Department Head

Mr Graham Caitens  
Director of Pharmacy

### Department Information

The Department of Pharmacy provides a wide range of services to this teaching hospital and associated institutions. Services include: clinical pharmacy, drug information, cytotoxic/aseptic dispensing, drug utilisation evaluation, ambulatory care, research and education. The department also is involved with the South West Queensland Medical Rural Clinical Division, providing a series of lectures on Clinical Pharmacology.

## Job Details

### Position

Pharmacist HP3

**Hospital Position ID:** H08TW169

### Salary

Remuneration value up to \$80 860 p.a., comprising salary between \$24.31 - \$35.74 p.f., employer contribution to superannuation (up to 12.75%) and annual leave loading (17.5%)

### Job Description

Part time  
Temporary  
14 hours per week  
Weekend work: Position participates in Pharmacy roster plan

One temporary part time position available up to 25/02/2009

The purpose of this position is to provide pharmaceutical services to internal and external clients in accordance with Queensland Health policies, procedures and legislation.

The position requirements include:

- Provide a Clinical pharmacy service in a chosen specialty area.
- To undertake client medication history interviews upon admission, medication reviews, and formulation of pharmaceutical care plans including provision of expert assistance to staff of other health profession disciplines.
- Participate in the development of local medicines protocols, and multidisciplinary committees on medicine usage and related matters.
- Undertake Therapeutic Drug Monitoring (TDM) including participation in development of quality assurance indicators and drug use evaluations.
- Supervise and participate in discharge planning including meetings, ward visits and discharge medication counselling, and continuity of care liaison with community health providers.
- Accurately maintain and monitor clinical records.
- Provide clinical in-service training and education on a discipline specific and cross-disciplinary basis.
- Supervise and participate in efficient and effective medicines dispensing within agreed procedures (including prescription validation and evaluation to ensure medicine therapy is safe, judicious, appropriate and effective, assessment based on patient's available history, approval/authority for use of non-Standard Drug List medicines, records maintenance, accurate labelling, final product verification and patient counselling)
- Participate in the development, implementation, monitoring and review of departmental policies and procedures, and undertake benchmarking exercises as required in consultation with senior Pharmacy staff.
- Participate in the application of hospital pharmaceutical policies.
- Provide specialised verbal and/or written drug information to medical, nursing & allied health staff
- Provide specialised verbal and/or written drug information to patients/ carers.
- Promote quality use of medicines to community (eg. through workshops with special interest groups, raising awareness of asthma management etc)
- Active involvement in a pharmacy/ hospital/district committee
- Participate in continuing professional development activities, and contribute to profession knowledge, expertise and skills through research, publications and presentations.
- Manage and contribute to multi-disciplinary and discipline specific projects including:
  - recognising project needs and developing a business case for projects,
  - planning and identifying funding,
  - managing and / or implementing the project,
  - assessing and evaluating outcomes,
  - disseminating information to the relevant stakeholders.
- Initiative, maturity and professional responsibility to carry out prescribed duties.
- Ability to relate well to all patients and staff and the ability to be discreet and maintain confidentiality in relation to all work matters.
- Awareness of and compliance with Queensland Health policies, principles and directives about the Integrated Risk Management Policy.
- To comply with and utilise contemporary human resource management requirements and practices, including Workplace Health and Safety, equal Employment Opportunity and Anti-discrimination policies.

### Selection Criteria

Appointment to this position requires proof of qualification and/or registration with the appropriate registration authority, including any necessary endorsements, to be provided to the employing service prior to the commencement of duty.

- Possession of a Queensland Health recognised Pharmacy qualification and registered or eligible for full registration with the Pharmacy Board of Queensland.

Before a person can practice as a Pharmacist in Queensland they must be registered or eligible for registration with The Pharmacists Board of Queensland. Visit this web site to find out more: <http://www.pharmacyboard.qld.gov.au>

### Benefits & Assistance Offered

Salary packaging is available to eligible staff.

### How to Apply

Potential applicants must address the Assessment Criteria in the Application Package. Application Packages are available by contacting telephoning (07) 4616 6258 and leave a recorded message, emailing [THSD\\_recruit@health.qld.gov.au](mailto:THSD_recruit@health.qld.gov.au) or visiting <http://jobs.govnet.qld.gov.au>

### Contact Person

For more information about this position, please contact

Graham Caitens

Director of Pharmacy

T: 07 4616 6362

E: [THSD\\_Recruit@health.qld.gov.au](mailto:THSD_Recruit@health.qld.gov.au)

### Location Information

Toowoomba is located within the Darling Downs Region in the state of Queensland. Toowoomba is set on the edge of the Great Dividing Range and is up to two hours drive to major attractions including Brisbane, the Sunshine and Gold Coast. The City is famous for its history and enchanting parks and gardens.

The region offers a vast array of activities for its locals and visitors. There are numerous National Parks, Lakes and Dams surrounding the area with spectacular scenery and a variety of recreational activities to choose from. The area holds various carnivals and festivals, including The Gospel Festival and The Carnival of Flowers, throughout the year, attracting visitors from interstate and overseas. There are also art galleries, The Empire Theatre, museums and a considerable variety of sporting and leisure activities on offer.

For more information on what Toowoomba and the surrounding district has to offer visit these web sites:

<http://www.toowoomba.qld.gov.au> <http://www.stanthorpe.qld.gov.au>

<http://www.dalby.qld.gov.au> <http://www.gatton.qld.gov.au>

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## Information for pharmacists outside Queensland or Australia

Pharmacists registered in another Australian state or territory or in New Zealand are eligible for registration to practise in Queensland under mutual recognition. Pharmacists registered in the UK, Northern Ireland and the Republic of Ireland may be eligible for registration as a pharmacist in Queensland, subject to reciprocal agreement requirements, satisfactory completion of four weeks supervised training and a satisfactory assessment interview. Contact the Pharmacists Board of Queensland to enquire about your eligibility (details below).

Pharmacists registered in countries other than Australia, UK, Northern Ireland, the Republic of Ireland and New Zealand should contact APEC (details below) about obtaining registration in Australia.

## Pharmacists Board of Queensland

The Pharmacists Board of Queensland is the registering body for pharmacists in Queensland.

Pharmacists Board of Queensland  
Level 19 Forestry House  
160 Mary Street, Brisbane

The postal address is:

GPO Box 2438 BRISBANE QLD 4001

Registrations: 61 7 3225 2516

General Enquiries: 61 7 3225 2532

Pharmacy Coordinator: 61 7 3225 2502

Assistant Registrar: 61 7 3225 2509

Facsimile: 61 7 3225 2527

E-mail: [pharmacy@healthregboards.qld.gov.au](mailto:pharmacy@healthregboards.qld.gov.au)

## Australian Pharmacy Examining Council Inc (APEC)

APEC was established to assist overseas-trained pharmacists obtain registration in Australia and thus enable them to practise pharmacy in Australia. The APEC web site contains useful information about pharmacy in Australia, migration procedures and the APEC process. APEC can be contacted at

Australian Pharmacy Examining Council Inc.  
PO Box 269  
Civic Square ACT 2608 AUSTRALIA

Located at

Suite 3, Level 2, Ethos House  
28-36 Ainslie Avenue  
Canberra City ACT 2601 AUSTRALIA

Telephone: 61 2 6247 5088 Facsimile 61 2 6247 9611

E-mail: [apec@apec.asn.au](mailto:apec@apec.asn.au)

Web site: [www.apec.asn.au](http://www.apec.asn.au)

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**For information about this or any other vacancies on the SHPA Job Register, please contact**

Job Register  
SHPA  
PO Box 1774  
Suite 3, 65 Oxford St  
Collingwood VIC 3066

T: 61 3 9486 0177

F: 61 3 9486 0311

E: [jobs@shpa.org.au](mailto:jobs@shpa.org.au)