

The Fred J Boyd Award (the Award) is bestowed annually to an individual who has made significant contributions to hospital pharmacy. Established in 1978, the Award is the most prestigious recognition given by the Society of Hospital Pharmacists (SHPA), being in memory of Founding President Fred J Boyd.

1. THE AWARD

The award shall be in the form of an inscribed wood and bronze plaque.



2. NOMINATIONS

Nominations for the Award can be received annually from:

- Past Presidents of SHPA
- Past recipients of the Fred J Boyd Award
- Branch Committees or a group of any five financial members of SHPA, submitting and signing a recommendation.

The Chief Executive of SHPA will call for nominations from members well in advance of SHPA's annual Medicines Management National Conference. A notice in *Pharmacy Growth, Research, Innovation and Training (GRIT)* and/or the eNews shall be considered appropriate notification. The closing date for receipt of nominations is **Sunday 25 July 2021**.

The nominee and nominators must be members of SHPA.

3. NOMINATION PROCESS

Nominations addressing the selection criteria outlined below (see: **6. SELECTION CRITERIA**) are to be submitted electronically or via post. All nominations must include:

- a letter in support of the nomination
- the signed approval of the nominee (via an email or letter of acceptance)
- a curriculum vitae of the nominee
- signed references from two referees addressing the selection criteria.

All nominations must also include a complete statement about the candidate, including accomplishments or contributions on which the recommendation is based, and the reasons for making the recommendation. Nominations are valid (without the need for additional applications) for the following periods of time:

Fred J Boyd – 3 years

And that each valid year the standing nominees are notified of their automatic re-nomination, where relevant.

All nomination documents must be submitted to awards@shpa.org.au by Sunday 25 July.

4. SELECTION PANEL

Nominations will be considered by a selection panel chaired by the Federal President of SHPA. The composition of the selection panel will be:

- The Board
- Past Presidents of the past 10 years
- A Fellow (selected by the Nominations Committee).

Panel members may resign at any time, in writing to the Federal President

5. CONFLICT OF INTEREST

Selection panel members will be required to confirm acceptance to be on the selection panel and declare any conflict of interest. In the event of such conflict of interest, the Chair of the selection panel is authorised to select a substitute panel member.

6. SELECTION CRITERIA

The Fred J Boyd Award is bestowed annually to an individual who has made significant contributions to hospital pharmacy.

These contributions shall be in the form of sustained exemplary service in hospital pharmacy, an outstanding single achievement, or a combination of accomplishments which benefit hospital pharmacy, and through it, broader public health. Service may include accomplishments, achievements, or outstanding performance in:

- hospital pharmacy practice
- hospital pharmacy education
- hospital pharmacy administration
- pharmaceutical research or development related to hospital pharmacy
- pharmacy organisational activity, with a definite relationship to hospital pharmacy
- scientific or professional pharmaceutical publication applicable to hospital pharmacy
- pharmaceutical journalism related to hospital pharmacy
- public and/or inter-professional relations activities benefiting hospital pharmacy
- pharmaceutical law or legislation, professional regulations, standards of professional conduct of pharmacy law enforcement, as related to hospital pharmacy practice.

If, in the opinion of the selection panel, no nomination of sufficient merit is received in a particular year, the panel may recommend that the award not be made. The recommendation of the panel shall be communicated to the Board of Directors for ratification.

The Board of Directors shall have complete control of all matters pertaining to the conditions governing the Award and the selection of the recipient, and their decision on any matter shall be final.

7. VOTING

In the event that a member of the selection panel is nominated for the award, they shall absent themselves from the panel, and may not participate in the voting process.

In the event that a member of the panel has made one of the nominations or is a referee for a nomination, they shall not participate in the voting (see: **5. CONFLICT OF INTEREST**).

All nominations and supporting statements shall be sent to the panel members within approximately 15 days of the close of nominations. The selection panel members shall return ballots to the Chair via the Federal Secretariat, indicating their first choice, before a deadline determined by the Federal Secretariat. The candidate receiving a majority of votes shall be declared the award recipient.

If no candidate receives most of the votes on the first ballot, names of those receiving the highest number of votes shall be re-circulated and another vote taken. If one receives a majority, they shall be declared the recipient.

In the event of a tied vote, the casting vote will go to the Federal President.

In the event that only one nomination is received, the selection panel will be asked if they are satisfied the nominee has adequately met the award criteria and would be a worthy recipient of this award.

The recipient of the Award shall be ratified by the Board of Directors at the August Board meeting.

8. FORM OF THE AWARD

The Fred J Boyd Award is a plaque manufactured from wood and bronze. It is recognised that:

"Fred Boyd set a standard of achievement, behaviour, procedure which is an example for others who come after him. The medallion sets out on one hand to commemorate Boyd and on the other, to recognise the achievement of another person. That other person's achievement is judged in comparison with the standards set by Boyd. Hence the medallion shows Boyd's profile with another anonymous profile approaching Boyd's. The aim of both of them is to reconstitute the dislocated figure."

9. PRESENTATION OF THE AWARD

The Award shall be presented at the annual Medicines Management Conference of SHPA *. Nominees for the Award will be announced and acknowledged for their achievements except where an award is not made. If the recipient is unable to attend, they may nominate a delegate to receive the Award on their behalf.

The recipient will be financially supported to attend the Medicines Management Conference to accept their award with free conference registration, air fares and accommodation.

The presentation of the Award shall be accompanied by the delivery of an oration by the recipient with subsequent publication in *Pharmacy Growth, Research, Innovation and Training*.

* SHPA is closely following changes in Australian states and territories, through which events can be held safely under COVID-19 mitigation rules and regulations. SHPA is working on a range of contingencies, including preparing to deliver MM2021 conference in-person this November, with final event format to be determined before the opening of registrations.

10. REVIEW OF THE AWARD

The terms and conditions of the award shall be subject to review every four years, or at the discretion of the Board of Directors.

Next review date: November 2022.